The Productivity Pro® Planner – A Day-Timer® Exclusive!

Phone Calls section tracks and records your phone activity

Full-page To-Do List organizes and prioritizes your tasks

Errands Section helps you keep track of those "must do" tasks

Neutral colors with maximized planning space

PORTABLE 2-Page-Per-Day

Perfect for traditional and hand-held users!

2-Page-Per-Month Tabs

Capture and coordinate personal and professional commitments on the monthly tabs. Track your meetings, appointments, and obligations that must occur at specific times. Then, use the self-stick dots to code them.

The Productivity Pro® Planner Components:

A-Z Contact/Filing Tabs

Dots (4 sheets)

Note Pages

NEW! THE PRODUCTIVITY PRO® PLANNER

Hand-helds are great task managers, but they're not configured for extensive note-taking. Time management pro, Laura Stack, has designed the first planner geared specifically to hand-held users. **2-Page-Per-Day pages**, each with a productivity tip. Pages have no time slots or calendars, so their writing space is larger and more efficient. Neutral colors on daily pages and monthly tabs rotate by quarter. **Monthly Tabs** have ample space for planning appointments and meetings, with space to list monthly goals and to-dos. **A-Z Tabs** do double duty as a contact filing system and a paper filing system. Use matching **Note Pages** to capture notes, create lists, and track projects, then file them behind the appropriate alpha tab. **Colored Dots** code your calendar by priority or activity.

The Productivity Pro® Planner will change the way you plan your time!
Order yours today at **daytimer.com/productivity**