

Packing list
Briefcase and/or purse

_____	Laptop and cord	_____	Projector and cords
_____	Water and power	_____	Reading material
	bars		
_____	Extra batteries	_____	Noise-canceling
			headset
_____	Planner or PDA	_____	Cell phone and
			charger
_____	Order forms	_____	Magazines
_____	Reading material	_____	Eye and sunglasses
_____	Tickets	_____	Identification
_____	Wallet	_____	Paperwork